

ROMAN CATHOLIC DIOCESE OF PRINCE ALBERT

APPENDIX 6B – OATH OF CONFIDENTIALITY

As a member of the Parish Responsible Ministry Committee (PRMC) or Responsible Ministry Advisory Team (RMAT) (please circle the appropriate committee) with the Roman Catholic Diocese of Prince Albert, I understand that I may be privy to personal information about the Ministry Personnel of the Diocese. This privilege must be handled with respect and integrity.

Specifically:

I will not discuss specific facts concerning personal data pertaining to any Ministry Personnel, parishioner or their family with the media, private citizens, or any other person from outside the PRMC or RMAT (please circle the appropriate committee), except where required by law.

I will discuss Ministry Personnel files only with the PRMC or RMAT members when the conversation pertains to screening or questions of conduct. I will discuss parishioner conduct in regards to ministry only with the PRMC or RMAT. If the release of information is questionable (i.e., knowledge of a past issue with a parishioner which may call into question their appropriateness to take on a specific ministry), I will err on the side of caution and not provide the information before clarification from and discussion with the Director of Responsible Ministry or RMAT.

File processing will be completed in such a manner that any writing or updates on files will be kept in a secure, locked location and not disclosed to any party other than the PRMC, RMAT or the Diocesan Protocol staff.

Once a file is completed, all paperwork will be sent into the Diocesan Centre for filing in a secure location.

In any writing or speaking I do (outside my duties for the PRMC or RMAT), I will not provide, through fact or inference, any personnel information about any Ministry Personnel, parishioner or their families that would allow any person to be identified.

I understand that I cannot promise complete confidentiality to anyone, except with regards to the seal of confession. It is to be understood that the seal of the confessional remains inviolate. Specifically, I understand that I am required, by law, to report any child protection concerns I may have. If I have specific information that someone is going to make an attempt to harm themselves or someone else, I understand that I am required to release to the appropriate authorities such information that would be necessary to ensure the safety of that person.

I have read the above Oath of Confidentiality and agree to abide by the conditions set forth.

_____ Print Name	_____ Signature	_____ Date
_____ Witness (Print Name)	_____ Signature of Witness	_____ Date